| DAILY ITEMIZATION OF CLAIMED TQSE EXPENSES | | | | | | | | | | | |
|--|------------|---------|-----------------|------------|-----------------|-----------|-----------|---------|----------|--------------------------------|------------|
| | | | Number of Pe | ersons on | N | Ieal Cost | cs* | Laund | lry and | Daily total Amount of | D.O USE |
| | Lodging | | TQSI | Ξ | (Ir | nclude Ti | ips) | Dry C | leaning | Claim | ONLY |
| Date | Location | Cost | Employee(s) | | | | | Coin | Other | | |
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| *Show | "C" for ea | ch comr | nercial meal co | onsumed ar | nd "H" f | or each l | nome prej | oared m | eal cons | umed. | |

| $1^{st} 30 \text{ days} = \$$ $2^{nd} 30 \text{ days} = \$$ Add'l 60 days = \$ | |
|--|------|
| Employee Signature | Date |